

## **Brighton and Hove Commemorative Plaque Panel (BHCPP)**

### **Criteria for Assessing Nominations**

All nominations for Blue Plaques will be assessed against the following criteria.

**1. For proposals concerning famous or important people, the following criteria, in the judgement of the BHCPP, should be met:**

- a. A person nominated should have made a significant contribution to human welfare or happiness in a city-wide, national or international context.
- b. They should be regarded as eminent and distinguished by members of their own calling and/or be recognised for their work and achievements by the public.
- c. There should be a strong and clear association between the property and the proposed person e.g. place of birth, death or burial, childhood home, substantial period of residence, place of work.

**2. Short term associations**

- a. Plaques are not normally erected to commemorate short term associations with buildings, unless the applicant can demonstrate the property is associated with a key event in the subject's life.

**3) Proposals for the commemoration of buildings or sites may be welcomed on the grounds that:**

- a. an historical event of particular importance occurred there  
or
- b. the building had an important historical significance that is not obvious from its present appearance, use or any existing commemoration.

**4) Time Lapse**

- a. The time lapse between date of death and nomination should normally be at least 20 years or a sufficient period to allow for an appropriate assessment of the subject's life and work.

**5) Balance and Range**

- a. The BHCPP will take into account the current geographical distribution of plaques across the city.
- b. A Blue Plaque would not normally be considered for someone who is already commemorated by a Blue Plaque in the city or elsewhere.
- c. A Blue Plaque would not normally be considered for someone if the person nominated is already commemorated in the city in some other way.
- d. Proposals may be considered for plaques commemorating more than one person, providing:

- (i) there is an overarching theme or connection  
**and/or**
- (ii) each figure is significant in their own right.

e) No listed building should have more than one Blue Plaque.

**6) The siting of a Blue Plaque**

- a. A plaque must be clearly visible from the public highway and should be erected on a building and not on a boundary wall or gate pier. For this reason, the plaque must be at ground floor (or raised ground floor level) rather than the basement.
- b. A plaque will usually be placed on a building's fabric that is contemporary with or pre-dates the association being commemorated i.e. has the building been radically altered since the nominee lived there?
- c. The ultimate siting of the Plaque will be determined by the BHCPP.
- d. The BHCPP may decide that an alternative commemoration or initiative is more appropriate.
- e. The wording of the Plaque is ultimately decided by the BHCPP.

**7) Other considerations**

- a. Animals and fictitious characters will not be considered for commemoration.
- b. An application should be accompanied by relevant dates and information regarding the nomination including details of achievements and association with the property.
- c. An application for a person cannot be considered if a previous application was rejected by the BHCPP within the last five years.
- d. The BHCPP will consider an application within twelve months of it being submitted, on a first come first served basis.
- e. If an application, in the view of the BHCPP, has clear merit but lacks information required by the Panel, the Panel may provide the assistance needed by the applicant.
- f. The BHCPP can make a nomination in its own right.